



Annex B: Exemption from the obligation to record hours worked and re-entry in the system pursuant to Section 7 of the TU Berlin/Student Staff Council agreement on working hours for student assistants at Technische Universität Berlin

Upon request, the obligation to maintain a record of hours worked and a working-time account can be waived. This is possible at the start of the period of employment as well as during the period of employment at the start of a new month. In accordance with the provisions in Section 3, exempted student assistants work on a trust-based schedule in which working hours are determined in consultation with management.

To personnel team

Copy to be sent to TutPers

Employee name:

with teaching responsibilities

without teaching responsibilities

Workplace:

Manager name:

I hereby request exemption from the obligation to maintain a record of hours worked.

This is to take effect (date) and be valid until the end of employment or revocation.

Employee signature

Manager signature

I hereby request to re-assume the obligation to maintain a record of hours worked. This is to take effect (date).

Employee signature

Manager signature