
Admission Requirements for Research and Student Assistants

Research assistants

a) with teaching responsibilities in qualification positions for the purpose of earning a doctoral degree:

- successful completion of *Master's*, *Magister* or *Diplom* studies at a university or
- *Master's* degree in an accredited course of study at a university of applied sciences or
- state exam

Remuneration according to Pay Grade 13 of the Collective Agreement for the Civil Service in the Federal States (TV-L)

b) with teaching responsibilities in positions for postdoctoral researchers:

- successful completion of doctoral studies

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c) without teaching responsibilities, remunerated from budget funds:

- successful completion of *Master's*, *Magister* or *Diplom* studies at a university or
- *Master's* degree in an accredited course of study at a university of applied sciences or
- *Diplom* awarded by a university of applied sciences with the university's written attestation that the degree is equivalent to a *Master's* degree in an accredited course of study or
- state exam or
- doctoral degree

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d) in externally funded projects:

- successful completion of *Master's*, *Magister* or *Diplom* studies at a university or
- *Master's* degree in an accredited course of study at a university of applied sciences or
- state exam or
- doctoral degree

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The desired final degree and, in particular, where applicable, the requirement of a doctoral degree as prerequisite for employment must be specified in the respective job advertisement in order to appeal directly to the relevant target groups.

Payment of a higher remuneration shall only be possible after an appropriate upgrading by Human Resources Management (III PW) on the basis of the description of the scope of responsibilities (BAK). Exception for externally funded projects without teaching responsibilities (adaptation to the current version of the Doctoral Regulations):

In justifiable exceptional cases, applicants with a Bachelor's degree from a university or a *Diplom* from a university of applied sciences may be employed within the limits of externally funded projects under the following conditions:

- above-average grade of final degree (with distinction, very good or good)
- For applicants with a *Diplom* from a university of applied sciences: the passing of at least one and no more than three assessment examinations as requirement for admission to a doctoral procedure in accordance with the provisions of Section 3 (2) of TU Berlin's Doctoral Regulations.
- For applicants with a Bachelor's degree from a university: the passing of at least one and no more than three assessment examinations in the field of the intended doctoral studies and in related fields as well as one publication, usually as lead author, in a peer-reviewed publication relevant to the respective subject area

or

successful completion of a qualification phase recognized as equal by the faculty of no fewer than two semesters at a graduate school or as part of a comparable, structured doctoral program, provided that this qualification phase is completed by means of at least one examination (Section 2 No. 1 and 2 of TU Berlin's Doctoral Regulations).

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Student assistants

Preliminary remarks: as a rule, students on leave of absence do not fulfill the requirement for employment as student assistants.

a) Student assistants in Bachelor's degree programs

Without teaching responsibilities:

- regular enrollment at a German institution of higher education

With teaching responsibilities:

- regular enrollment at a German institution of higher education and completion of no fewer than three semesters; exceptions may be possible in individual cases due to the number of credits

b) Student assistants in Master's degree programs

Without teaching responsibilities:

- regular enrollment at a German institution of higher education

With teaching responsibilities in the Bachelor's degree program:

- Bachelor's degree and regular enrollment at a German institution of higher education

With teaching responsibilities in the Master's degree program:

- fundamentally impossible, although exceptions may be made in individual cases