

Job Advertisement

Job Advertisement*

Vacancy reference number: [Number] ; Closing date for applications:

Position: [Please state job title, pay grade (where applicable), working hours; in the case of vacancies for student assistants, please indicate whether the position comes with/without teaching responsibilities]

Tasks: [Please state the concrete and specific tasks to be performed by the prospective job holder; in keywords]

- [Task]

Requirements: [Please state specifically and concretely both the specialized and general mandatory criteria (absolutely essential) and optional criteria (desirable) that the applicants are required to fulfill]

- [Text samples for mandatory criteria: "... is required ..."; "A prerequisite is ..."; "A requirement is ..."; "... absolutely necessary ..."; "You are ..."; "... is expected ..."]

- [Text samples for optional criteria: "Ideally, ..."; "... would be of advantage."; "Applicants with ... will be treated preferentially."; "... desirable."]

Starting date:

Applications: Applications [with CV, certificate of enrollment (where applicable), current overview of grades (where applicable)] may be submitted by [email, mail] to:

[Please state subject area, institute/department, section, address, ...]

TU Berlin is an equal opportunity employer. Applications from suitably qualified women are strongly encouraged.

Severely disabled applicants with equal qualifications and aptitudes will be given preferential consideration.

For reasons of cost, application documents submitted by mail cannot be returned. Please submit copies only.

Workplace: [Please state faculty, institute/department, subject area, ...]

Further information: [Link of the homepage or project]

*In cases involving research assistant positions that lead to a higher qualification, please state Doctorate as the qualification objective in the job advertisement.

