

Appendix to the Application for Employment of

Applicant (stamp, where applicable):		
Faculty / Academic Facility / Project Manager / Department		
Office:	Phone:	Fax:
Email:		

.....
(Please state name and job title)

Application for an Exemption from the Obligation to Advertise Vacancies pursuant to Section 4 (2) of TU Berlin's Internal Agreement Regarding the Procedure for Advertising Vacancies

(Exemption in an individual case)

Berlin,

<p>I</p> <p><input type="checkbox"/> approve of this Application</p> <p><input type="checkbox"/> <i>do not</i> approve of this Application; for reasons, see separate sheet)</p>
Date/signature of Women's Representative

An **exemption from the obligation to advertise vacancies** pursuant to **Section 4 (2) of TU Berlin's Internal Agreement Regarding the Procedure for Advertising Vacancies** is absolutely essential in this individual case because ... (*separate sheet, where applicable*)

According to the current plan for the promotion of women at the faculty / central facility / department, the **proportion of women** in the reference group (status group) is ____%. In the case of an **underrepresentation of women**: In what ways did you search internally and externally for eligible female applicants for this position – for instance, by means of queries in relevant networks, personal approaches, etc. (Federal State Law on Equality – LGG; TU Berlin's Women's Promotion Guidelines – FFR)?

Date

Signature of eligible proposer